

Portage County Combined General Health District

Board Meeting Agenda: August 18, 2026

6:00 PM



- I. **CALL THE MEETING TO ORDER**
- II. **Board of Health Education (.50) CEUs –** Will Duck, Supervisor of Environmental Health for Water Quality, Presenting on Operation & Maintenance of Sewage Treatment Systems Program
- III. **APPROVAL OF MINUTES:**
 - A. Board of Health Meeting – July 15, 2026
- IV. **PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)**
- V. **PUBLIC COMMENT:**
- VI. **ACTION ITEMS:**

B. Expenditure Ratifications: \$153,780.57

Invoice Batch No. 0823	\$ 14,394.19
Invoice Batch No. 0871	\$ 1,721.56
Invoice Batch No. 0939	\$ 31,399.32
Invoice Batch No. 0985	\$ 10,292.32
Invoice Batch No. 1094	\$ 64,724.25
Invoice Batch No. 1099	\$ 14,925.09
Invoice Batch No. 1150	\$ 9,776.09
Invoice Batch No. 1159	\$ 3,063.34
Invoice Batch No. 1211	\$ 3,484.49

- C. **Travel Requests**
- D. **Resolution #26-45** An Amendment to the 2026 Portage County Combined General Health District Annual Appropriations for Revenue Previously Certified.
- E. **Resolution #26-46** A Journal Entry Reversal / Expense Correction for Portage County Combined General Health District.
- F. **Resolution #26-47** A Resolution Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, Located at 10489 Hopkins Road, Nelson Township, and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Regulating Sewage Treatment Systems.
- G. **Resolution #26-48** The Portage County Board of Health Request to the Portage County Prosecutor's Office to begin the collection of fines awarded to the Portage County Combined General Health District (PCCGHD) from Case No. 225CV209.
- H. **Resolution #26-49** A Resolution to Adopt the Portage County Combined General Health District Operation and Maintenance Program
- I. **Resolution #26-50** Revising a Food Service Operation and Retail Food Establishment Fee to Comply with Ohio Revised Code Chapter 3717 And Ohio Administrative Code Chapters 3701-21 and 901:3-4. Fee to be Effective August 19, 2026.
- J. **Resolution #26-51** Supplement to Ohio Administrative Code 3701-29 Sewage Rules.

- K. Resolution #26-52** The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign the Agreement with the Mental Health & Recovery Board (MHRB) For the Youth Suicide Prevention Grant.
- L. Resolution #26-53** The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign the Agreement with the Townhall II For the Youth Suicide Prevention Grant.

VII. DISCUSSION REPORTS:

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

VIII. OLD BUSINESS: None

IX. NEW BUSINESS:

- a. Accept the Hiring of Kerry Fairchild, WIC Supervisor for the Ravenna Location. Onboarding August 17, 2026.
- b. Accept the Hiring of Samantha Fitzpatrick, WIC Registered Dietician for the Ravenna Location. Onboarding October 5, 2026.

X. BOARD ISSUES AND DISCUSSION:

XI. ADJOURNMENT: