

Portage County Combined General Health District

Board Meeting Agenda: July 21, 2026

6:00 PM



- I. **CALL THE MEETING TO ORDER**
- II. **APPROVAL OF MINUTES:**
 - A. Board of Health Meeting – June 16, 2026
- III. **PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)**
- IV. **PUBLIC COMMENT:**
- V. **ACTION ITEMS:**
 - B. **Expenditure Ratifications: \$122,293.61**

Invoice Batch No. 0356	\$ 6,176.40
Invoice Batch No. 0379	\$ 6,989.42
Invoice Batch No. 0382	\$ 2,017.09
Invoice Batch No. 0433	\$ 9,382.45
Invoice Batch No. 0467	\$ 1,661.17
Invoice Batch No. 0508	\$ 5,511.94
Invoice Batch No. 0548	\$ 5,081.32
Invoice Batch No. 0662	\$ 4,017.35
Invoice Batch No. 0664	\$ 4,225.09
Invoice Batch No. 0787	\$ 6,961.01
Invoice Batch No. 0809	\$ 71,986.99
Invoice Batch No. 0814	\$ 7,665.83
 - C. **Travel Requests**
 - D. **Resolution #26-37** An Amendment to the 2026 Portage County Combined General Health District Annual Appropriations for Revenue Previously Certified.
 - E. **Resolution #26-38** A Journal Entry Reversal / Expense Correction for Portage County Combined General Health District.
 - F. **Resolution #26-39** The Portage County Board of Health Acceptance of the Agreement for Income Qualification Assistance Between the Portage County Combined General Health District and Regional Planning Commission (RPC).
 - G. **Variance #26-40** A Variance Request for the Household Sewage Treatment System (HSTS) Variance for OAC 3701-29-03(C)(5) Continuing Education Requirement for the Septic Contractor: Tyler Borlie / Borlie Brothers Contracting, LLC.
 - H. **Resolution #26-41** Adoption of the Revised Salary Ranges for the Portage County Combined General Health District.
 - I. **Resolution #26-42** The Portage County Board of Health Acceptance of Adoption of the Revised Cybersecurity Policy.
 - J. **Resolution #26-43** The Portage County Board of Health Acceptance of Adoption of the Revised Bereavement Leave Policy.
 - K. **Resolution #26-44** The Portage County Board of Health Acceptance of Adoption of the Remote Work Policy.
- VI. **DISCUSSION REPORTS:**

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

- a. Accept the Hiring of Patrice Ortiz, Director of Nursing. Onboarding August 24, 2026.
- b. Accept the Resignation of Kirsten Orr, RN, Public Health Nurse. Effective July 16, 2026.

X. BOARD ISSUES AND DISCUSSION:

XI. ADJOURNMENT: