

Portage County Combined General Health District

Board Meeting Agenda: April 21, 2026

6:00 PM



- I. CALL THE MEETING TO ORDER
- II. APPROVAL OF MINUTES:
 - A. Board of Health Meeting – March 17, 2026
- III. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)
- IV. PUBLIC COMMENT:
- V. ACTION ITEMS:

B. Expenditure Ratifications: \$83,567.67

Invoice Batch No. 8921	\$	25,233.09
Invoice Batch No. 8972	\$	777.48
Invoice Batch No. 8988	\$	3,168.83
Invoice Batch No. 9043	\$	1,628.14
Invoice Batch No. 9044	\$	1,968.36
Invoice Batch No. 9107	\$	3,654.03
Invoice Batch No. 9129	\$	6,090.83
Invoice Batch No. 9216	\$	6,327.21
Invoice Batch No. 9267	\$	7,376.75
Invoice Batch No. 9286	\$	2,252.00
Invoice Batch No. 9298	\$	14,616.72
Invoice Batch No. 9362	\$	10,474.23

- C. Travel Requests
- D. Resolution #25-16 Amendment to the 2026 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.
- E. Resolution #26-17 A Journal Entry Reversal / Expense Correction for Portage County Combined General Health District.
- F. Resolution #26-18 A Resolution to Revise Fleet Gas Card Policy.
- G. Resolution #26-19 Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, located at 3057 State Route 225, Palmyra Township and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Regulating Sewage Treatment Systems.
- H. Resolution #26-20 Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, located at 4185 Rock Spring Road, Edinburg Township and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Regulating Sewage Treatment Systems.
- I. Resolution #26-21 Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, located at 5168 John Thomas Road, Ravenna Township and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Regulating Sewage Treatment Systems.
- J. Resolution #26-22 Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, located at 1367 State Route 183. Atwater Township and Approving the Civil

Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Regulating Sewage Treatment Systems.

- K. Resolution #26-23** The Portage County Board of Health Acceptance to Allow Rebecca Lehman, Health Commissioner, To Sign the Agreement with Healthspace GovTech Pending Contract Completion for Healthspace Cloud Suite Implementation.
- L. Resolution #26-24** The Portage County Board of Health's Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Aaron Belknap to Provide Services for Certified Plumbing Inspections.

VI. DISCUSSION REPORTS:

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

VII. OLD BUSINESS:

- a. Salary Ranges:
Discussion and Possible Action – Item Previously Tabled on March 17, 2026.

VIII. NEW BUSINESS:

- a. Accept the Resignation of Melissa Colella, WIC Peer Helper at the WIC Lisbon Location in Columbiana County. Effective April 22, 2026.
- b. Accept the Resignation of Amelia Donovan, WIC Clinic Assistant at the WIC Ravenna Location in Portage County. Effective April 06, 2026.
- c. Accept the Hiring of Sarah Power, Marketing Coordinator for the Administration Division. Onboarding April 20, 2026.

IX. BOARD ISSUES AND DISCUSSION: N/A

X. ADJOURNMENT: