

# Portage County Combined General Health District

## Board Meeting Agenda: December 9, 2025

6:00 PM



- I. CALL THE MEETING TO ORDER
- II. BOARD OF HEALTH EDUCATION (.50) CEUs – Public Health Nurses Helping Portage County Residents Through the Complex Medical Help Program. Presented by Rebecca Barreca, Director of Nursing Programs.
- III. APPROVAL OF MINUTES:
  - A. Board of Health Meeting – November 18, 2025
- IV. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)
- V. PUBLIC COMMENT:
- VI. ACTION ITEMS:
  - B. **Expenditure Ratifications: Due to the year-end schedule, Mr. Burns will present the ratification of payments during the December 9, 2025 Board of Health meeting. This will include all December expenses related to closing out the year.**
  - C. Travel Requests
  - D. **Resolution #25-88** A Journal Entry / Expense Correction for Portage County Combined General Health District
  - E. **Resolution #25-89** A Resolution to Approve the Portage County Health District Cybersecurity Policy in Compliance with Ohio Revised Code § 9.64
  - F. **Resolution #25-90** A Resolution Requesting the Portage County Board of Health's Permission to Enter into Agreement Between the Portage County Board of Commissioners and the Portage County Combined General Health District for the Purpose of Cooperation and Coordination as it Relates to the Execution of the Responsibilities of the Portage County Storm Water District.
  - G. **Resolution #25-91** The Portage County Combined General Health District to Enter into an Agreement with Clonch & Sons, Inc., for the 2024 Water Pollution Control Loan Fund Designer & Installer Contract for 3673 Lovers Lane, Ravenna Township.
  - H. **Resolution #25-92** The Portage County Combined General Health District to Enter into an Agreement with Clonch & Sons, Inc., for the 2024 Water Pollution Control Loan Fund Designer & Installer Contract for 4036 Universal Drive, Palmyra Township.
  - I. **Resolution #25-93** Declaring a Public Nuisance Located at 667 Mishler Road, Suffield Township and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Sewage Treatment Systems.
  - J. **Resolution #25-94** Revising the Household Sewage and Private Water System Home Sale Inspection Program Fee Schedule for the Inspection, Testing and Sampling Services Required, to be Effective January 1, 2026.
- V. DISCUSSION REPORTS:
  - Administration
  - Finance
  - Environmental Health
  - Community Health

**Next Board Meeting: January 20, 2026**

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- Health Commissioner

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

- a. Accept the Resignation of Amos Sarfo, REHS, Stormwater Coordinator, Effective December 5, 2025.

**IX. BOARD ISSUES AND DISCUSSION: N/A**

**X. EXECUTIVE SESSION:**

**XI. ADJOURNMENT:**