

Portage County Combined General Health District

Board Meeting Agenda: August 19, 2025

6:00 PM



I. CALL THE MEETING TO ORDER

II. APPROVAL OF MINUTES:

A. Board of Health Meeting – July 15, 2025

III. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)

IV. PUBLIC COMMENT:

V. ACTION ITEMS:

B. Expenditure Ratifications \$ 299,337.84

Invoice Batch No.	5347	\$	10,087.89
Invoice Batch No.	5366	\$	3,183.50
Invoice Batch No.	5392	\$	1,772.65
Invoice Batch No.	5470	\$	1,248.02
Invoice Batch No.	5532	\$	36,343.61
Invoice Batch No.	5559	\$	5,192.39
Invoice Batch No.	5584	\$	13,600.31
Invoice Batch No.	5693	\$	67,146.72
Invoice Batch No.	5726	\$	142,720.13
Invoice Batch No.	5729	\$	748.49
Invoice Batch No.	5802	\$	10,667.30
Invoice Batch No.	5812	\$	2,315.49
Invoice Batch No.	5857	\$	4,311.34

C. Travel Requests

D. **Resolution #25-55** Amendment to the 2025 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

E. **Resolution #25-56** A Journal Entry / Expense Correction for Portage County Combined General Health District Annual Appropriations for Revenue Previously Certified.

F. **Resolution #25-57** The Portage County Board of Health's Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General

Health District and Christine Darling to Provide Services for the Medical Reserve Corps as the Team Leader

- G. Resolution #25-58** The Portage County Combined General Health District to Enter into an Agreement with Werab Enterprises LLC, for the 2024 Water Pollution Control Loan Fund Designer & Installer Contract for 695 Old Forge Rd., Brimfield Township.
- H. Variance #25-59** Household Sewage Treatment System Variance Request to Ohio Administrative Code (OAC) 3701-29-15(G). Located at 9457 Nichols Road, Freedom Township.

VI. DISCUSSION REPORTS:

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

VII. OLD BUSINESS: N/A

VIII. NEW BUSINESS:

- a. Accept the hiring of and the separation of Candace Johnson, full-time clinic assistant for the WIC –Ravenna location.
- b. Permission to post, advertise and hire a full-time clinic assistant for the WIC – Ravenna location.

IX. BOARD ISSUES AND DISCUSSION: N/A

X. EXECUTIVE SESSION:

XI. ADJOURNMENT: