

# Portage County Combined General Health District

## Board Meeting **Revised** Agenda: July 15, 2025

6:00 PM



### I. BOARD OF HEALTH EDUCATION:

- A. Tick Talk presented by Olivia Card, MA, Epidemiologist
- Presentation
  - Questions

### II. CALL THE MEETING TO ORDER

### III. APPROVAL OF MINUTES:

- B. Board of Health Meeting – June 17, 2025

### IV. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)

### V. PUBLIC COMMENT:

### VI. ACTION ITEMS:

#### C. Expenditure Ratifications \$ 42,874.60

Invoice Batch No.	4932	\$	7,495.13
Invoice Batch No.	4975	\$	1,841.38
Invoice Batch No.	5038	\$	4,992.90
Invoice Batch No.	5046	\$	7,466.75
Invoice Batch No.	5150	\$	1,096.52
Invoice Batch No.	5214	\$	6,055.00
Invoice Batch No.	5249	\$	709.62
Invoice Batch No.	5254	\$	13,217.30

#### D. Travel Requests

- E. **Resolution #25-46** Amendment to the 2025 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

- F. **Resolution #25-47** A Journal Entry / Expense Correction for Portage County Combined General Health District Annual Appropriations for Revenue Previously Certified.

- G. **Resolution #25-48** The Portage County Board of Health Authorizing the Health Commissioner to Adopt Vaccine Fees Adjustments Based On Real-Time Vaccine Retail Costs.

- H. **Resolution #25-49** The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign the Agreement with Matrix Entertainment for the Save a Life Tour Event for the Portage County Safe Communities Program.

**Next Board Meeting: August 19, 2025**

- I. Resolution #25-50** Declaring a Public Nuisance, Ordering Abatement of that Nuisance Located at 3954 Homestead Road, Rootstown Township and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Sewage Treatment Systems.
- J. Resolution #25-51** Declaring a Public Nuisance, Ordering Abatement of that Nuisance Located at 4350 Rock Spring Road, Ravenna, OH 44266 and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Sewage Treatment Systems.
- K. Resolution #25-52** Declaring a Public Nuisance, Ordering Abatement of that Nuisance Located at 4467 Lynn Road, Ravenna, OH 44266 and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Sewage Treatment Systems.
- L. Variance #25-53** A Variance Request for the Household Sewage Treatment System (HSTS) Variance for OAC 3701-29-03(C)(5) Continuing Education Requirement for the Septic Contractor below: Matthew Winters / Matt Winters Excavating, LLC., 3310 Kent Road, Suite 6, Stow, OH 44224.
- M. Resolution #25-54** The Portage County Combined General Health District Addendum for Acceptance to Enter into Contract with Trumbull County Health District for Back Up Plumbing Inspection Services and Permit Health Commissioner, Rebecca Lehman, to Sign the Contract Pending Completion.

**VII. DISCUSSION REPORTS:**

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

**VIII. OLD BUSINESS: None**

**IX. NEW BUSINESS:**

- a.** Permission to hire Sierra McDermott, full-time Clinic Assistant for the WIC – Ravenna location, pending background check & drug screening.

**X. BOARD ISSUES AND DISCUSSION:**

**XI. EXECUTIVE SESSION:**

**XII. ADJOURNMENT:**