

Portage County Combined General Health District

Board Meeting Agenda: April 15, 2025

6:00 PM



I. CALL THE MEETING TO ORDER

II. APPROVAL OF MINUTES:

A. Board of Health Meeting – March 18, 2025

III. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)

IV. PUBLIC COMMENT:

V. ACTION ITEMS:

A. Expenditure Ratifications **\$105,448.39**

Invoice Batch No.	3409	\$	\$7,228.52
Invoice Batch No.	3463	\$	\$10,054.93
Invoice Batch No.	3530	\$	\$678.77
Invoice Batch No.	3541	\$	\$15,298.20
Invoice Batch No.	3611	\$	\$1,015.00
Invoice Batch No.	3695	\$	\$28,956.57
Invoice Batch No.	3697	\$	\$9,696.76
Invoice Batch No.	3726	\$	\$11,528.73
Invoice Batch No.	3829	\$	\$15,606.92
Invoice Batch No.	3838	\$	\$5,383.99

B. Travel Requests

C. **Resolution #25-25** Amendment to the 2025 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

D. **Resolution #25-26** A Journal Entry Reversal / Expense Correction #1 for Portage County Combine General Health District.

E. **Resolution #25-27** A Journal Entry Reversal / Expense Correction EO23 #2 for Portage County Combine General Health District.

F. **Resolution #25-28** The Portage County Board of Health Acceptance of Amendment No. 3 to Amend the Services Agreement to Perform Contact Tracing, Case Investigation, Data Entry and Administrative Services for Covid-19 and Other Communicable Diseases Between the Portage County Combined General Health District (PCCGHD) and Public Consulting Group, LLC (PCG)

VI. DISCUSSION REPORTS:

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

VII. OLD BUSINESS: N/A

VIII. NEW BUSINESS:

- a. Accept the resignation of Chelsea Kyer, WIC Clinic Assistant. Effective March 21, 2025.
- b. Accept the resignation of Mike Spies, Certified Plumbing Inspector/REHS. Effective April 18, 2025.
- c. Permission to Post, Advertise and Hire a Part-Time or a Full-Time Certified Plumbing Inspector for the Environmental Health Division.
- d. Permission to Post, Advertise and Hire a Part-Time or a Full-Time Clinic Assistant for the WIC Ravenna location, Pending Funding.

IX. BOARD ISSUES AND DISCUSSION:

X. EXECUTIVE SESSION:

XI. ADJOURNMENT: