

Portage County Combined General Health District

Board Meeting **Revised** Agenda: March 18, 2025

6:00 PM



I. CALL THE MEETING TO ORDER

II. APPROVAL OF MINUTES:

A. Board of Health Meeting – February 18, 2025

III. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)

IV. PUBLIC COMMENT:

V. ACTION ITEMS:

A. Expenditure Ratifications **\$ 92,997.90**

Invoice Batch No.	2969	\$	8,094.97
Invoice Batch No.	3027	\$	704.01
Invoice Batch No.	3107	\$	7,787.48
Invoice Batch No.	3133	\$	9,094.53
Invoice Batch No.	3168	\$	8,698.03
Invoice Batch No.	3215	\$	4,336.54
Invoice Batch No.	3263	\$	12,296.45
Invoice Batch No.	3347	\$	1,664.51
Invoice Batch No.	3366	\$	12,309.48
Invoice Batch No.	3378	\$	28,011.90

B. Travel Requests

C. **Resolution #25-18** Amendment to the 2025 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

D. **Resolution #25-19** A Journal Entry Reversal / Expense Correction for Portage County Combine General Health District.

E. **Resolution #25-20** A Resolution to Establish Fees for Participation in the Portage County Farmer's Market.

F. **Resolution #25-21** PCHD & Local Public Health Services Collaborative Agreement, Allowing HC to Sign Agreement.

G. **Variance #25-22** A Variance Request for OAC 3701-29-06(G)(3)(A) & (C) to Install Replacement Sewage Treatment System Within the Required Isolation Distance of the Property Line and Water Well at 5984 Laubert Rd., Atwater Twp.

H. **Variance #25-23** A Variance Request for the Portage County Board of Health for the Household Sewage Treatment System (HSTS) Variance for OAC 3701-29-03(C)(5)

Next Board Meeting: April 15, 2025

Continuing Education Requirement for the Septic Contractor, Brian Koons of Ferg's Excavation & Septic Services.

- I. Variance #25-24** Variance Request for OAC 3701-28-07 (D). An Isolation Distance Reduction from the Proposed Deck to the Existing Well at 506 Heimbaugh Rd., Suffield Twp.

VI. DISCUSSION REPORTS:

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

- a. Accept the hiring of Brandon Santiago, EHSIT
- b. Accept the hiring of Morgan Cole, PHN
- c. Accept the hiring of Melissa Colella, Peer Helper
- d. Permission to advertise, post and hire a Seasonal Worker for Mosquito Program for the Environmental Health Division, pending NOA
- e. Salary Ranges
- f. Annual Budget

IX. BOARD ISSUES AND DISCUSSION:

X. EXECUTIVE SESSION:

XI. ADJOURNMENT: