

**Portage County Combined General Health District
Board Meeting Minutes
January 21, 2025
6:00 PM**



I. CALL THE MEETING TO ORDER

The Portage County Combined General Health District Board of Health met on Tuesday, January 21, 2025, at 999 East Main Street, Ravenna, OH, 44266. The meeting was called to order at 6:00 PM by Board President Ribelin.

Board Members in Attendance:

Lucy Ribelin, President
Linda Grimm, Member
Charles Delaney, Member
Amy Everett, Member
Diana Clarke, Member
Dr. Philip Keyser, Member

Board Members Not in Attendance:

James Bierlair, Vice President
Brock Kertoy, Member

Staff in Attendance:

Becky Lehman, Health Commissioner
Sarah Meduri, Director Personnel and
Administrative Services
Branden Burns, Director of Finance
Justin Rechichar, Director of
Environmental Health
Will Duck, Environmental Health
Supervisor
Amos Sarfo, Environmental Health
Supervisor
Danielle Steighner, WIC Site Supervisor-
Columbiana
Veronica Victoria, Environmental Health
Clerk

District Advisory Council:

Bruce Lange, Charlestown Twp.

Others:

Amy Lange

Media Present:

None

II. APPROVAL OF MINUTES:

Board of Health Meeting: On January 21, 2025, Board Member Keyser presented a motion to accept the Board Meetings Minutes for December 10, 2024, seconded by Board Member Delaney.

An “aye” vote was cast by all, and the motion carried.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

III. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)

Mr. Lange stated that the Ohio Township Association Winter Conference is January 29th-31st which he will be attending.

Mr. Lange shared that there was legislation in Columbus to eliminate the District Advisory Councils (DAC) which would turn it over to county commissioners. He continued that right now the legislation is dead, and he is not sure if it will come up next round. Ms. Lehman added the Association of Ohio Health Commissioners sent out a notice about the legislation. Mr. Burns shared that the chairs and ranking members of the committees that would see the amendment know that the health district does not support the legislation, and the association of the commissioners are opposed to it.

Mr. Lange stated the next Portage County Township Association meeting is February 15th at Atwater Townhall at 6 pm.

The annual DAC/Health District meeting is March 19th at 5 pm at the Portage County Health District. Mr. Lange will announce this at the Township Association meeting in February. Ms. Ribelin asked Mr. Lange if dinner would be at the Health District and he and Ms. Lehman confirmed that it would be. Mr. Lange shared that at the March meeting, he will most likely be the chair for the next term. Mr. Tom Calcei will be Vice-Chair and Ms. Doreen Spicer will stay on as Secretary. Mr. Lange will invite Mr. Hank Gibson to conduct the election of the officers.

IV. PUBLIC COMMENT: N/A

V. ACTION ITEMS:

A. Expenditure Ratifications: \$61,604.48

Invoice Batch No. 2005 \$ 19,106.62

Invoice Batch No.	2086	\$ 26,864.14
Invoice Batch No.	2174	\$ 12,924.04
Invoice Batch No.	2202	\$ 2,509.68
Invoice Batch No.	2219	\$ 200.00
Total		\$ 61,604.48

Mr. Burns requested approval from the board to ratify the payments from this past month.

Board Member Clarke presented a motion to accept the above expenditures and ratify these expenses, seconded by Board Member Keyser.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

B. Travel Expenditures

Mr. Burns requested approval for the travel expenditures presented to the Board. Mr. Burns highlighted that Mr. Duck received a scholarship for his conference, to cover hotel costs, so that expenditure had been revised.

A motion was presented by Board Member Grimm to approve said travel expenditures, seconded by Board Member Delaney.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

C. Resolution #25-01 Amendment to the 2025 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

Mr. Burns stated that this month's budget amendment is for \$7,000. This is just to move money from capital to other areas.

A motion was presented by Board Member Everett to Approve Resolution #25-01, seconded by Board Member Clarke.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

D. Resolution #25-02 Approval of the Portage County Combined General Health District Personnel Manual and Authorization for Signature.

Ms. Meduri stated that Mr. Diorio had signed the personnel manual when previously presented to the board; it was brought via resolution back to the board so Ms. Lehman has authorization to sign it.

A motion was presented by Board Member Keyser to Approve Resolution #25-02, seconded by Board Member Clarke.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

E. Resolution #25-03 The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign the Agreement the Mental Health Recovery Board (MHRB) for the Youth Suicide Prevention Grant.

Ms. Lehman stated this resolution allows her to sign the agreement with the Mental Health and Recovery Board to provide training to Hiram College nursing students for Question Persuade and Refer Training, utilizing Youth Suicide Prevention grant funds in the total of \$26,472.57. Ms. Everett commented that any extra training while students are in school is good. Ms. Lehman added that this training is for people who are providing medical services; this training will help those students as they move into practice. Ms. Meduri added that the staff at PCHD has had this training.

A motion was presented by Board Member Everett to Approve Resolution #25-03, seconded by Board Member Delaney.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
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Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- F. Resolution #25-04** The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign the Agreement Townhall II for the Youth Suicide Prevention Grant.

Ms. Lehman stated this agreement utilizes the same grant funding as in Resolution #25-03 but to contract with Townhall II to provide Youth Suicide Prevention programming in schools and universities for the amount of \$40,125.10. Ms. Ribelin asked if this was a federal or state grant. Ms. Lehman responded it is a state grant with federal dollars, through the Ohio Department of Health.

A motion was presented by Board Member Delaney to Approve Resolution #25-04, seconded by Board Member Keyser.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- G. Resolution #25-05** A Resolution Approving the Subrecipient Agreement Between the Ohio Department of Health and the Portage County Combined General Health District for the Capacity Building for Healthy Eating and Active Living (HEAL) Initiative.

Ms. Lehman stated she was speaking on behalf of Ms. Cooper. Ms. Cooper applied for an initiative to do a community health assessment on some of the county's low socio-economic areas to create better health initiative programming in the amount of \$12,500. Ms. Ribelin asked if this was done through the schools. Ms. Lehman replied that the state has identified three areas in Ravenna, two in Kent, one in Streetsboro, and one in Windham as high vulnerable index areas. Ms. Cooper is concentrating on the three areas in Ravenna with this dollar amount to do a health assessment to see what kind of program is needed. The findings will help support what the Health District does for the food bank and the upcoming farmers market. Ms. Ribelin asked how the health district will reach the people. Ms. Lehman replied that focus groups and the libraries will be used to gather information.

A motion was presented by Board Member Grimm to Approve Resolution #25-05, seconded by Board Member Keyser.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- H. Resolution #25-06** A Resolution Requesting the Portage County Board of Health's Permission to Enter into Agreement Between the Portage County Board of Commissioners and the Portage County Combined General Health District for the Purpose of Cooperation and Coordination as it Relates to the Execution of the Responsibilities of the Portage County Storm Water District.

Mr. Sarfo stated that this agreement is to perform stormwater monitoring in return for \$350,000 a year.

A motion was presented by Board Member Clarke to Approve Resolution #25-06, seconded by Board Member Delaney.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- I. Resolution #25-07** The Portage County Board of Health Acceptance of the Agreement for Income Qualification Assistance Between the Portage County Combined General Health District and Neighborhood Development Services, Inc. (NDS).

Mr. Sarfo stated this is a contract the health district has with Neighborhood Development Services to do the income verifications for candidates that are applying for WPCLF funding. He stated that each application evaluation costs \$550.

A motion was presented by Board Member Keyser to Approve Resolution #25-07, seconded by Board Member Clarke.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- J. Resolution #25-08** The Portage County Board of Health Acceptance to Enter into a Services Agreement Between the Portage County Combined General Health District and Richardson Animal Hospital for the Purpose of Preparation of Animals for Rabies Testing.

Ms. Lehman stated that this agreement is the annual contract with Richardson Animal Hospital for them to prepare animals for rabies testing. She further stated that it is the same pricing as last year. Dr. Keyser asked if there were any positive cases for 2024. Ms. Lehman stated that there was one bat that tested positive.

A motion was presented by Board Member Keyser to Approve Resolution #25-08 seconded by Board Member Clarke.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- K. Resolution #25-09** A Resolution Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, & Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 & Ohio Administrative Code (OAC) Chapter 3701-29 Regulating Sewage Treatment Systems at 11030 Center Rd., Nelson Twp.

Mr. Duck stated this resolution is for a straightforward nuisance complaint. He explained that Ms. Speck went out to dye-test the system and it failed. Two letters of Notice of Violation were sent. The house is inherited by four people and is in probate. None of those people want to fix the system. There is a person living in the house creating the nuisance, so the health district is moving forward to work with the prosecutor to get the system replaced.

A motion was presented by Board Member Grimm to Approve Resolution #25-09, seconded by Board Member Delaney.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- L. Resolution #25-10** Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, Located at 4213 Sandy Lake Road, Rootstown Township, and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Section 3707.01

Mr. Rechichar stated this resolution is based upon a housing complaint and an administrative search warrant that the health district received. The inspectors did due diligence in working with property owner but have reached an impasse with any reports of rehabilitation. If the property owner produces the remediation documentation, that will be worked through with the health district for the first 30 days; after that it will be with the prosecutor's office. Ms. Ribelin asked if people were living in the house; Mr. Rechichar replied no.

A motion was presented by Board Member Keyser to Approve Resolution #25-10, seconded by Board Member Grimm.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- M. Resolution #25-11** Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, Located at 4215 Sandy Lake Road, Rootstown Township, and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Section 3707.01

Mr. Rechichar stated this is a similar situation as in Resolution #25-10 and is the same property owner. He continued that the inspectors did due diligence and now have reached an impasse with communication with the property owner.

A motion was presented by Board Member Keyser to Approve Resolution #25-11, seconded by Board Member Grimm.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

- N. Resolution #25-12** A Resolution Approving the Software as a Service Agreement with CarrothHR Inc. dba Assembly for Engagement and Workflow Management Services.

Ms. Meduri stated that the software is an employee engagement and recognition and workflow tool. It is an electronic platform that the staff can use; a scaled-down version was used during COVID which the staff liked. Because the software does workflows, employee performance evaluations can be done electronically, rather than paper. Another use would be the new employee curriculum. This would be paid for with MAC money, not the general fund. The cost is just under \$5,000 for two years. Ms. Everett asked if this was a subscription type service and Ms. Meduri responded yes. Ms. Meduri added that the contract was reviewed and approved by Ms. Manayan.

A motion was presented by Board Member Delaney to Approve Resolution #25-12, seconded by Board Member Keyser.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

O. Variance #25-13 A Wastewater Variance Request to Ohio Administrative Code (OAC) 3701-29-03(C)(5) – McCoy Septic Tank Service.

Mr. Duck stated that this is requesting a variance for the registration of a septage hauler. They did not get the required six Continuing Education Units (CEUs) in 2024 for 2025 registration. The variance is so they can register and operate as a septage hauler in 2025. Part of the terms and conditions is they would need to get 12 CEUs in 2025. Ms. Ribelin asked so they don't have to finish 2024 CEUs until the end of 2025. Mr. Duck replied yes. Ms. Everett asked if the CEUs go by the individual or the company. Mr. Duck clarified that it is by the company.

A motion was presented by Board Member Everett to Approve Variance #25-13, seconded by Board Member Delaney.

A vote on the motion is as follows:

Board Member Ribelin	Yes	Board Member Grimm	Yes
Board Member Bierlair	Absent	Board Member Kertoy	Absent
Board Member Delaney	Yes	Board Member Clarke	Yes
Board Member Everett	Yes	Board Member Keyser	Yes

VI. DISCUSSIONS:

- **Administration:** Ms. Meduri stated that Seth Nolte, an Environmental Health Specialist

in Training, onboarded and is doing well. Another candidate for an Environmental Health Specialist will shadow on Friday, January 24 to see if this position is what they want to do. There are interviews scheduled for the Public Health Nurse position; reposting the position helped to get more candidates. January 27th is the first day for Rachel Belvin, public health educator.

Ms. Meduri stated that she and Ms. Lehman revised the annual employee evaluations, both for all staff and for leadership. They also reviewed and revised the job description for every employee position.

Ms. Meduri shared that the interview process with American Heart Association and University Hospitals for the new person has started.

Ms. Meduri shared that for the year 1,589 total families were served at the pop-up food pantry. She is anticipating a higher number for 2025 since it will be a full year of service.

- **Finance:** Mr. Burns shared that cash basis reports are back. The reports shared have four months. The county auditor's office was able to close 2024 and open 2025. Mr. Burns shared highlights for 2024. PCHD ended the year with total funds of \$3.2 million; the year started with \$3.1 million. The exact amount was \$98,394.86 in revenue over expenses. In comparison, in 2023 PCHD ended with \$240,634.00 in expenses over revenue.

Mr. Burns stated that PCHD paid an additional \$100,000 toward the mortgage and are on pace to pay off the mortgage in the first quarter of 2027.

Mr. Burns shared that the interest allocation amount for 2024 was \$119,091.29.

Mr. Burns highlighted the MAC money received in 2024. The total was \$232,417.75, which represents 5 payments, because PCHD had been waiting on a payment. Even taking the additional payment into consideration, the amount has increased from previous amounts received.

Mr. Burns stated that the General fund balance determines the health of the agency; PCHD started with \$2.5 million, ended the year with \$2.7 million, and in 2023 started with \$1.7 million.

Mr. Burns ended with sharing that PCHD will continue with the plan to pay off the mortgage by 2027. Ms. Lehman approved paying an additional amount towards the principal.

- **Environmental Health:** Mr. Sarfo stated that this is the time of year for reports to be submitted to OEPA. He continued that the county's stormwater report is also due this time of year, so those reports are being worked on. Mr. Sarfo shared that he and Mr. Burns went

to Columbus today to talk with the OEPA about the WPCLF program. Mr. Burns asked that the 3% administration fee received for processing the WPCLF contracts be increased as it is not enough. OEPA will look into increasing that amount. In the past, OEPA had only paid 1%-2% and that was increased to 3%, so OEPA knows PCHD's good history with the WPCLF grant. Mr. Sarfo also informed OEPA about the Chinn Allotment project, specifically how the current grant would not be enough to help property owners. Mr. Sarfo stated he and Mr. Burns met with staff who work with PCHD on WPCLF. Ms. Ribelin asked if Mr. Burns asked for a specific amount for the administration fee. Mr. Burns replied he asked for 10%, as that is the typical amount for grants and stated OEPA will look at PCHD's expenses and get back to the health district. Ms. Everett asked what the percentage is based on and Mr. Burns explained it is a percentage of the funds given. PCHD typically receives \$150,000 for WPCLF, so 10% for administrative costs would be \$15,000.

Mr. Duck stated he received a scholarship to the Water & Wastewater Equipment, Treatment & Transport (WWETT) Show, which is a national conference. The scholarship covers hotel costs and registration fees. The Wastewater team is reviewing registrations for septage haulers, installers, and service providers so they can operate in 2025. Mr. Duck shared that Ms. Speck is continuing to work on ARCGIS to allow the Wastewater team to do more input in the field. The team is working with Ms. Plough on creating more YouTube videos. Other things being worked on include scanning septic files that are open so they are accessible to the public, looking at policies, and conducting O&M and 12 month inspections.

Mr. Rechichar shared that there were only three scholarships available for the WWETT show and Mr. Duck was the recipient of one. Mr. Rechichar stated that he is continuing to seek out grants and scholarship opportunities for staff. He applied for a scholarship for Ms. Speck to go to Atlanta to utilize her GIS skills and build upon them for disease traceback. Mr. Rechichar stated that he is still waiting on the NEHA grant that is typically received every year.

Mr. Rechichar shared that the Ohio Environmental Health Association holds an Annual Educational Conference where this year Ms. Speck and Ms. Menke will present PCHD's food survey map. Mr. Rechichar and Ms. Menke will be presenting this map at NEHA in Arizona.

Mr. Rechichar stated that he was invited to join the Food Safety Modernization Act Surveillance Working Group meeting which is a federal committee that works with the federal government to provide recommendations that go to the Secretary of Health and Human Services for foodborne outbreak traceback. Mr. Rechichar is the only one from local public health on the committee.

Mr. Rechichar stated he and Ms. Lehman attended the community meeting for Chinn allotment on January 4th. They worked closely with Ms. Tossone, the community organizer,

and provided her with documentation from the health district. Mr. Rechichar shared that the meeting was productive and the community wants to be heard and express concern about funding. He continued that he and Ms. Lehman did commit that there would be no surprises, that no one would be taken from their houses, and that the health district would not charge fines; that is not something the district does. He shared that they told the community that the health district would continue to pursue funding even if that funding wouldn't come from the health district. Ms. Ribelin asked Mr. Rechichar to share about the well education that was shared at that meeting. He shared that he recognized that as a health district, we could do better at providing education to homeowners. The majority of homeowners at the community meeting did not know how to disinfect their wells. There was a handout provided at the meeting with instructions on how to disinfect a well. There is also a lack of knowledge of the difference between surface and ground water. The health district is working on an FAQ sheet about surface and ground water as well as a YouTube video showing step-by-step instructions on how to disinfect a well. Mr. Sarfo added that he and Mr. Burns mentioned to OEPA that the community was interested in public water and that OEPA was attentive and receptive to that information.

- **Community Health:** Ms. Steighner stated that the WIC caseload has increased over the last month and is currently at 1,214 people for both sites. Columbiana will be focusing on reorganizing breast-feeding program with the help of Ravenna staff. Ms. Steighner stated she participates monthly in the tri-county Breastfeeding Coalition meeting to be present with their breastfeeding partners and community. WIC Columbiana will be working with the local youth librarian to provide preschool story time at the WIC clinic. In December WIC Columbiana participated in the East Liverpool community holiday event which had free shopping for families and a visit from Santa; WIC handed out information and small gifts for the kids. Ravenna WIC held their holiday party with a visit from Elsa from Frozen which was well attended. The farmers market voucher numbers are at a 69% redemption rate for Columbiana and an 82% redemption rate for Ravenna.

Ms. Lehman stated that there is still a very high increase in COVID, flu, and RSV. The increase in pneumonia is tenfold compared to last year. There is also an increase in norovirus; Ms. Lehman stated that norovirus isn't killed by hand sanitizer; thorough handwashing is needed.

Ms. Lehman shared that Mr. Walker, PCHD's PHEP coordinator, facilitated a tabletop exercise the previous week. The exercise was for a chemical spill in Ravenna City and had a lot of community partners in the exercise. Community partners included Kent City Health Department, EMA, Mental Health Recovery Board, Ravenna schools, Ravenna City and Township fire and police departments, Board of Developmental Disabilities, AxessPointe, University Hospitals, and Center of Hope. There was a heavy focus on the population with access and functional needs.

Health Commissioner: Ms. Lehman stated that, due to the cold temperatures, Mr. Walker came into the building over the weekend to make sure the pipes did not freeze and the

temperature stayed at an appropriate number. Mr. Walker noted that the building was in the low 60s in mornings and after having a maintenance company come out, it was noted that the boilers weren't on. They were turned on, but the primary boiler wasn't working. The working boiler is now the primary. Ms. Ribelin asked about fixing the non-working boiler and Ms. Lehman replied there is a service call out to fix the panel on it. Ms. Lehman scheduled a meeting with the maintenance company who fixed the grinder pumps to discuss a maintenance checklist.

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

- Accept the Hiring of Rachel Belvin, Health Educator
 - Motion made by: Board Member Clarke
 - 2nd: Board Member Keyser
 - All those in favor – aye vote
- Accept the resignation of Shelley Toot, Peer Helper – did not get motions but an aye vote
 - Motion made by: Board Member
 - 2nd: Board Member
 - All those in favor – aye vote
- Permission to post, advertise and hire a Peer Helper – did not get motions but an aye vote
 - Motion made by: Board Member
 - 2nd: Board Member
 - All those in favor – aye vote

IX. BOARD ISSUES AND DISCUSSION: None

X. EXECUTIVE SESSION:

- a. Portage County Board of Health enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1)
 - a. To consider the employment, dismissal or discipline, of a public employee.
 - b. Matters required to be kept confidential by federal law or regulations or state statutes.

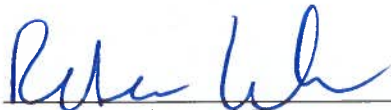
A motion was presented by Board Member Grimm to enter into executive session seconded by Board Member Keyser. An aye vote was cast by all. The Board entered into Executive Session at 7:07 PM.

A motion was presented by Board Member Delaney to exit the Executive Session, seconded by Board Member Grimm. The Board Entered Regular Session at 7:49 PM.

- Accept the separation of Kelly Rambo, Breastfeeding Coordinator
 - Motion made by: Board Member Grimm
 - 2nd: Board Member Clark
 - All those in favor – aye vote

XI. ADJOURNMENT:

A motion was moved to adjourn by Board Member Keyser at 7:50 PM and seconded by Board Member Clarke. An “aye” vote was cast by all, a motion was carried.



Rebecca Lehman, MPH, MPA, CHES
Health Commissioner