



Portage County Combined General Health District

Board Meeting Revised Agenda: February 20, 2024

6:00 PM

I. CALL THE MEETING TO ORDER

II. APPROVAL OF MINUTES:

A. Board of Health Meeting – January 16, 2024

B. Board of Health Special Meeting – February 7, 2024

III. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)

IV. PUBLIC COMMENT:

V. ACTION ITEMS:

A. Expenditure Ratifications \$ 274,610.57

Invoice Batch No. 6791	\$	12,910.19
Invoice Batch No. 6795	\$	5,015.00
Invoice Batch No. 6855	\$	4,254.67
Invoice Batch No. 6917	\$	100,282.94
Invoice Batch No. 7004	\$	43,811.86
Invoice Batch No. 7071	\$	4,556.19
Invoice Batch No. 7138	\$	47,545.60
Invoice Batch No. 7170	\$	17,184.45
Invoice Batch No. 7251	\$	3,187.88
Invoice Batch No. 7261	\$	31,742.51
Invoice Batch No. 7346	\$	4,119.28

B. Travel Requests

C. Resolution #24-09 Amendment to the 2024 Portage County Combined General Health District Annual Appropriations Previously and to be Certified

D. Resolution #24-10 A Journal Entry Reversal / Expense Correction for Portage County Combine General Health District

E. Resolution #24-11 The Portage County Board of Health Acceptance to Enter into a Services Agreement Between the Portage County Combined General Health District and Richardson Animal Hospital for the Purpose of Preparation of Animals for Rabies Testing.

Next Board of Health Meeting: March 21, 2024



- F. Resolution #24-12** Wastewater Variance Request to Ohio Administrative Code (OAC) 3701-29-03(C) (5) – Robert Clark DBA Clark Trucking & Excavating, 3422 S. Salem Warren Rd., North Jackson, OH
- G. Resolution #24-13** HSTS Variance Request to Ohio Administrative Code (OAC) 3701-29-06(F) – 55 Industry Rd., Randolph Twp.
- H. Resolution #24-14** Acceptance of An Emergency Resolution to Approve Local Licensing Fee for Low-Risk Mobile Retail Food Establishments to Comply with Ohio Revised Code Chapter 3717 and Ohio Administrative Code 901:3-4

VI. DISCUSSION REPORTS:

- Administration
- Finance
- Environmental Health
- Community Health
- Women, Infants, and Children (WIC)
- Health Commissioner

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

- a. Accept the Hiring of Ms. Catherine Gellatly, Public Health Nurse. Effective February, 5, 2024.
- b. Accept the Hiring of Mr. Michael Bornemiss, EHSIT. Effective March 4, 2024.
- c. Accept the Hiring of Ms. Amanda Casto, WIC Clinic Assistant for the Lisbon location. Effective March 4, 2024.
- d. Permission to Post, Advertise and Hire Director of Community Health.

IX. BOARD ISSUES AND DISCUSSION:

X. EXECUTIVE SESSION:

XI. ADJOURNMENT:

Next Board of Health Meeting: March 21, 2024