



**Portage County Combined General Health District**  
**Board Meeting Revised Agenda: November 19, 2024**  
**6:00 PM**

**CALL THE MEETING TO ORDER**

**I. APPROVAL OF MINUTES:**

A. Board of Health Meeting – October 15, 2024

**II. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)**

**III. PUBLIC COMMENT:**

**IV. ACTION ITEMS:**

**A. Expenditure Ratifications \$176,210.58**

Invoice Batch No.	1148	\$	12,760.16
Invoice Batch No.	1149	\$	22,090.75
Invoice Batch No.	1215	\$	2,863.95
Invoice Batch No.	1294	\$	17,523.59
Invoice Batch No.	1329	\$	7,660.87
Invoice Batch No.	1380	\$	4,550.95
Invoice Batch No.	1407	\$	34,268.68
Invoice Batch No.	1423	\$	13,942.50
Invoice Batch No.	1492	\$	13,226.07
Invoice Batch No.	1547	\$	36,733.64
Invoice Batch No.	1613	\$	5,840.85
Invoice Batch No.	1615	\$	4,748.57

**B. Travel Requests**

**C. Resolution #24-70** Amendment to the 2024 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

**D. Resolution #24-71** A Journal Entry Reversal / Expense Correction for Portage County Combine General Health District.

**E. Resolution #24-72** Approve Legal Levels of Appropriation Authority for the Portage County Combined General Health District 2025 Budget.

**F. Resolution #24-73** The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign Amendment No. 2 with Kent State University to Provide Assistance

**Next Board of Health Meeting: December 10, 2024**



Developing Dashboards and Data Visualization Inclusive of the Multifaced Approaches of Covid-19 within Portage County.

- G. Resolution #24-74** The Portage County Board Of Health Acceptance to Enter into Agreement with Illuminology & Portage County Combined General Health District (PCCGHD) for Consulting Services to Complete the 2025 Portage County Community Health Needs Assessment (“2025 CHNA”) & 2026-2028 Portage County Community Health Improvement Plan (“2026 CHIP”).
- H. Resolution #24-75** The Portage County Board of Health Acceptance to Enter into Agreement with University Hospitals Health System, Inc., (UHHS) and Portage County Combined General Health District (PCHD) & Illuminology to Complete a 2025 Portage County Community Health District’s Community Health Needs Assessment (“2025 CHNA”) and 2026-2028 Portage County Community Health Improvement Plan (“2026 CHIP”)
- I. Resolution #24-76** Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance. Located at 3177 Cook Rd., Atwater Twp., and Approving the Civil Prosecution for Violation(S) of Ohio Revised Code (ORC) Section 3707.01.
- J. Resolution #24-77** Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance. Located at 4227 Tallmadge Road, Rootstown Twp., and Approving the Civil Prosecution for Violation(S) of Ohio Revised Code (ORC) Section 3707.01.
- K. Resolution #24-78** Declaring A Public Health Nuisance, Ordering Abatement Of That Nuisance. Located at 5451 Portage Street, Ravenna Twp., and Approving The Civil Prosecution For Violation(S) Of Ohio Revised Code (ORC) Section 3707.01.
- L. Resolution #24-79** Declaring A Public Health Nuisance, Ordering Abatement Of That Nuisance. Located at 6640 Sumner Street, Ravenna Twp., and Approving The Civil Prosecution For Violation(S) Of Ohio Revised Code (ORC) Section 3707.01.
- M. Resolution #24-80** Declaring A Public Health Nuisance, Ordering Abatement Of That Nuisance. Located at 4474 Hattrick Road, Ravenna Twp., and Approving The Civil Prosecution For Violation(S) Of Ohio Revised Code (ORC) Section 3707.01.
- N. Resolution #24-81** Declaring A Public Health Nuisance, Ordering Abatement of that Nuisance. Located at 1517 Whittlesey Avenue, Atwater Twp., and Approving the Civil Prosecution for Violation(S) of Ohio Revised Code (ORC) Section 3707.01.
- O. Resolution #24-82** Declaring A Public Health Nuisance, Ordering Abatement of that Nuisance. Located at 10890 Bloom Road, Nelson Twp., and Approving the Civil Prosecution for Violation(S) of Ohio Revised Code (ORC) Section 3707.01.
- P. Resolution #24-83** Declaring A Public Health Nuisance, Ordering Abatement of that Nuisance. Located at 12923 Chalker Road, Nelson Twp., and Approving the Civil Prosecution for Violation(S) of Ohio Revised Code (ORC) Section 3707.01.
- Q. Resolution #24-84** Declaring a Public Nuisance, Ordering Abatement of that Nuisance. Located at 8998 Ely Road, Nelson Township and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 and Ohio Administrative Code (OAC) Chapter 3701-29 Sewage Treatment Systems.
- R. Variance #24-85** Household Sewage Treatment System Variance Request to Ohio

**Next Board of Health Meeting: December 10, 2024**



Administrative Code (OAC) 3701-29-06(G)(3)(a) & (c). Located at 511 Bellview Drive, Deerfield Twp.

**V. DISCUSSION REPORTS:**

- Administration
- Finance
- Environmental Health
- Community Health

**VI. OLD BUSINESS:**

- **Resolution #24-61** Revising the food service operation and retail food establishment fees to comply with Ohio Revised Code chapter 3717 and Ohio Administrative Code chapters 3701-21 and 901:3-4. Fees to be effective December 1, 2024. – **3<sup>rd</sup> & Final Reading**
- **Resolution #24-67** Revising the Public Swimming Pool and Spa Fees to Comply with Ohio Revised Code 3749 and Ohio Administrative Code Chapter 3701-31. Fees to be Effective January 1, 2025. – **2<sup>nd</sup> Reading**
- **Resolution #24-68** Revising the Recreational Vehicle Parks, Recreation Camps, Combined and Temporary Park-Camp Fees to Comply with Ohio Revised Code 3729 and Ohio Administrative Code Chapter 3701-26. Fees to be Effective January 1, 2025.– **2<sup>nd</sup> Reading**

**VII. NEW BUSINESS:**

- Review & Approve PCHD Gasoline Policy.
- Accept the Resignation of Catie Gellatly, PHN.
- Permission to Advertise, Post & Hire One Full-Time PHN.
- Permission to Advertise, Post & Hire One Full-Time EH REHS / EHSIT.
- Permission to Advertise, Post & Hire One Full-Time Health Educator.
- QI Plan Update / Approval & Training for CEU's
- Review & Approve 2025 BOH Meeting Schedule.

**VIII. BOARD ISSUES AND DISCUSSIONS:**

**IX. EXECUTIVE SESSION:**

**X. ADJOURNMENT:**

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