



Portage County Combined General Health District

Board Meeting Agenda: May 21, 2024

6:00 PM

CALL THE MEETING TO ORDER

I. APPROVAL OF MINUTES:

A. Board of Health Meeting – April 16, 2024

II. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)

III. PUBLIC COMMENT:

IV. ACTION ITEMS:

A. Expenditure Ratifications \$ **162,157.88**

Invoice Batch No. 8326	\$	30,230.63
Invoice Batch No. 8375	\$	47,520.34
Invoice Batch No. 8448	\$	18,641.40
Invoice Batch No. 8453	\$	14,160.76
Invoice Batch No. 8541	\$	17,098.23
Invoice Batch No. 8596	\$	3,427.32
Invoice Batch No. 8641	\$	2,431.44
Invoice Batch No. 8694	\$	5,205.76
Invoice Batch No. 8797	\$	12,741.18
Invoice Batch No. 8829	\$	10,700.82

B. Travel Requests

C. **Resolution #24-29** Amendment to the 2024 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

D. **Resolution #24-30** A Journal Entry Reversal / Expense Correction for Portage County Combine General Health District.

E. **Resolution #24-31** The Portage County Board of Health Acceptance to Allow Joseph Diorio, Health Commissioner, to Sign the Quadient Leasing USA, Inc. Leasing Agreement for Mailing Solutions and Shipping Software.

F. **Resolution #24-32** The Portage County Combined General Health District's Acceptance to Enter into a Contract with Clemans, Nelson & Associates, Inc. to Provide Retainer Services for the Portage County Combined General Health District and Permit the Health Commissioner to Sign the Contract Pending Completion.

Next Board of Health Meeting: June 18, 2024



G. Variance #24-33 Wastewater Variance Request to Ohio Administrative Code (OAC) 3701-29-03(C) (5) –Johnny On The Spot LLC

VI. DISCUSSION REPORTS:

- a.** Administration
- b.** Finance
- c.** Environmental Health
- d.** Community Health
- e.** Women, Infants, and Children (WIC)
- f.** Health Commissioner

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

- a.** Accept the hiring of Cassandra Clouser, EHSIT for the Environmental Health Division.
- b.** Accept the hiring of Tyler Kunz, Seasonal Worker for the Environmental Health Division.
- c.** Accept the hiring of Amy Hall, Health Professional II for the WIC Ravenna Location.

IX. BOARD ISSUES AND DISCUSSIONS:

X. EXECUTIVE SESSION:

XI. ADJOURNMENT:

Next Board of Health Meeting: June 18, 2024