

# Portage County Combined General Health District

Board Meeting Agenda: January 21, 2025

6:00 PM



**I. CALL THE MEETING TO ORDER**

**II. APPROVAL OF MINUTES:**

A. Board of Health Meeting – December 10, 2024

**III. PORTAGE COUNTY TOWNSHIP ASSOCIATION: (District Advisory Council)**

**IV. PUBLIC COMMENT:**

**V. ACTION ITEMS:**

**A. Expenditure Ratifications \$ 61,604.48**

Invoice Batch No. 2005	\$ 19,106.62
Invoice Batch No. 2086	\$ 26,864.14
Invoice Batch No. 2174	\$ 12,924.04
Invoice Batch No. 2202	\$ 2,509.68
Invoice Batch No. 2219	\$ 200.00

**B. Travel Requests**

**C. Resolution #25-01** Amendment to the 2025 Portage County Combined General Health District Annual Appropriations Previously and to be Certified.

**D. Resolution #25-02** Approval of the Portage County Combined General Health District Personnel Manual and Authorization for Signature.

**E. Resolution #25-03** The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign the Agreement with the Mental Health Recovery Board (MHRB) for the Youth Suicide Prevention Grant.

**F. Resolution #25-04** The Portage County Board of Health Acceptance to Allow Rebecca Lehman to Sign the Agreement with Townhall II for the Youth Suicide Prevention Grant.

**G. Resolution #25-05** A Resolution Approving the Subrecipient Agreement Between the Ohio Department of Health and the Portage County Combined General Health District for the Capacity Building for Healthy Eating and Active Living (HEAL) Initiative.

**H. Resolution #25-06** A Resolution Requesting the Portage County Board of Health's Permission to Enter into Agreement Between the Portage County Board of Commissioners and the Portage County Combined General Health District for the Purpose of Cooperation and Coordination as it Relates to the Execution of the Responsibilities of the Portage County Storm Water District.

**I. Resolution #25-07** The Portage County Board of Health Acceptance of the Agreement for Income Qualification Assistance Between the Portage County Combined General Health District and Neighborhood Development Services, Inc. (NDS).

- J. Resolution #25-08** The Portage County Board of Health Acceptance to Enter into a Services Agreement Between the Portage County Combined General Health District and Richardson Animal Hospital for the Purpose of Preparation of Animals for Rabies Testing.
- K. Resolution #25-09** A Resolution Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, & Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Chapter 3718 & Ohio Administrative Code (OAC) Chapter 3701-29 Regulating Sewage Treatment Systems at 11030 Center Rd., Nelson Twp.
- L. Resolution #25-10** Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, Located at 4213 Sandy Lake Road, Rootstown Township, and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Section 3707.01
- M. Resolution #25-11** Declaring a Public Health Nuisance, Ordering Abatement of that Nuisance, Located at 4215 Sandy Lake Road, Rootstown Township, and Approving the Civil Prosecution for Violation(s) of Ohio Revised Code (ORC) Section 3707.01
- N. Resolution #25-12** A Resolution Approving the Software as a Service Agreement with CarrotHR Inc. dba Assembly for Engagement and Workflow Management Services.
- O. Variance #25-13** A Wastewater Variance Request to Ohio Administrative Code (OAC) 3701-29-03(C)(5) – McCoy Septic Tank Service.

**VI. DISCUSSION REPORTS:**

- Administration
- Finance
- Environmental Health
- Community Health
- Health Commissioner

**VII. OLD BUSINESS:**

**VIII. NEW BUSINESS:**

- a. Accept the Hiring of Rachel Belvin, Health Educator.
- b. Accept the separation of Kelly Rambo, Breastfeeding Coordinator
- c. Accept the resignation of Shelley Toot, Peer Helper
- d. Permission to post, advertise and hire a Peer Helper

**IX. BOARD ISSUES AND DISCUSSION:**

**X. EXECUTIVE SESSION:**

- a. Portage County Board of Health enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) and (G) (5)
  - a. To consider the employment, dismissal or discipline, of a public employee.
  - b. Matters required to be kept confidential by federal law or regulations or state statutes.

**XI. ADJOURNMENT:**